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1998-99 UNOPA Executive Board Minutes, May

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**97/98 Executive Board Minutes
May 5, 1998
W179 Nebraska Hall**

*Lorraine
Edie
mot*

Call to Order:

President Marcia Rowley called the meeting to order at 3:27 p.m.

Members Present:

Carol Bom	Edie Schleiger
Joan Frederick	Diane Sullivan
Kim Freeman	Diane Wasser
Barbara Homer	Carol Wusk
Marcia Rowley	Lola Young

Members Absent:

Shirley Horstman
Carrie Meeske Holloway
Lorraine Moon
Michele Strickler

Approval of Minutes:

Diane Wasser moved and Diane Sullivan seconded a motion to approve the minutes as revised of the April 7, 1998, Executive Board meeting. Motion carried.

Communications/Announcements:

1. Diane Sullivan received a thank you from Lola Young *for the gift presented to her at NEOPA installation.*
2. Kim Freeman received a letter from the Lincoln Literacy Council thanking us for being a supporter in the past and for future donations. *to ask us to considering them*
3. Diane Wasser received thank you notes from Jim Yankech and Roshan Pajnigar for the annual luncheon.
4. Diane Sullivan and Diane Wasser requested time at the annual membership meeting.

Officer/Committee Reports:

- *President-elect & Program Director:* No report.
- *Treasurer:* Kim Freeman reported on April 30, 1998, the beginning checkbook balance was \$4,216.82 with income of \$29.82. The expenses for March were \$369.43, leaving an ending checkbook balance of \$3,876.71. The certificate of deposit balance is \$3,001.92.

- *Recording Secretary*: No report.
- *Corresponding Secretary*: Diane Sullivan reported she has received a few more reservations.
- *Immediate Past President & Foundation Funds Director*: Absent.
- *Awards Director*: Diane Wasser announced Rose Frolik will present the Rose Frolik Award.
- *Employee Concerns Director*: Absent.
- *Employee Concerns Co-Director*: No report.
- *Hospitality Director*: Carol Bom reported twenty-eight were registered for the annual membership meeting with twenty-five bringing lunch.
- *Membership Director*: Carol Wusk reported that the cost to mail the membership renewals to all office/service staff would be \$110 (\$40 set up fee, \$70 for copying). Everyone was in agreement to send it out to all office/service staff. The membership renewals would be mailed out in June.
- *Nominating Director*: Absent.
- *Professional Growth Director*: Absent.
- *UNOPA Notes Director*: Joan Frederick announced the newsletter will be late going out due to her being on vacation. She would like to receive the articles by the 1st week in June.

Old Business/New Business: *hat*

President Rowley has requested *hat* Kim Freeman *to* get the individual sheets showing the expenses to the board members. The annual reports are due from individual committees to the directors in June and from the director in July.

President Rowley reported the certificates for committee members will be presented at the annual membership meeting.

President Rowley announced she is planning a special social time for the current board members some time in June. Let Marcia know so she can plan accordingly.

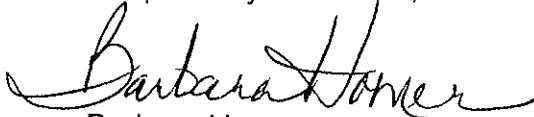
Next Meeting:

President Rowley reported the next board meeting will be combined with the new board. It will be held some time in June.

Adjournment:

Meeting adjourned at 4:15 p.m.

Respectfully submitted,



Barbara Homer
Recording Secretary